

PROCUREMENT & CONTRACTS MANAGEMENT



LEARN SKILLS TO MANAGE PROJECT PROCUREMENTS

*Using industry standards
and guidelines of the
Project Management Institute*

For new and experienced project managers, developers, general contractors, sub-contractors, owners, and consultants
(Includes Industry Contracting Processes Specific to British Columbia)

Duration: 2 Day Workshop
Location:
Price:
PDU: 15 PDU
Workshop Code: PM 244

What the Workshop Provides

Managing project procurement and contracts is an essential skill for project managers in order to achieve the best value for the project. This includes acquiring materials, equipment, consultants, sub-contractors, and other products or services. The course provides skills development training in managing the full project procurement cycle using industry PMI standards. Theory and practical examples provided. Industry instructors.

TOPICS

- Planning for procurements
- Sourcing qualified vendors
- Creating the procurement documentation
- Different kinds of contracts
- Which type of contract to use
- Bids vs Proposals
- Preparing requests for proposals
- Preparing requests for bids
- Proposal and bid solicitation
- Evaluating proposals and bids
- Negotiation
- Vendor selection
- Contract award
- Managing contract administration
- Contract payments
- Contract close-out
- Risks in contracting, strategies to minimize these risks

More Information



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